

# GETTING STARTED & SYNCING DATA

1

Sign in using the Autodesk account associated with your work email.



**Web Browser Login:** <https://acc.autodesk.com/>



**iOS & Android APP:** Search "Autodesk Construction Cloud"

2

Once signed in, it's important to ensure your device is in sync with the latest drawings, models and data from the cloud.

- If accessing the project through a computer web browser, you will require an internet connection but your project data will always be current.
- If accessing the project through a mobile device, you can work offline on the jobsite, **but it's important you regularly sync your data** using the following steps.
  1. Tap the 'Projects' menu in top left corner of the screen.
  2. Press the 'Sync' button.
- Drawings (Sheets) will download automatically. Before going on site, it is recommended that you download any other required documents/models in 'Files' by changing the folder setting to 'Download latest version automatically'.

☰ Projects

## MC137 APH

Good morning, Christopher.

Here's what's happening on your project today.

MC137 APH

**i** Updates available: Changes to sheets, markups, files...  
[View all](#)

🕒 Last sync - 8/08/2023, 14:04

1.08 GB

Sync

📁 Files

📁 2 Models

Updated on 3 Aug 2023 at 4:51 pm

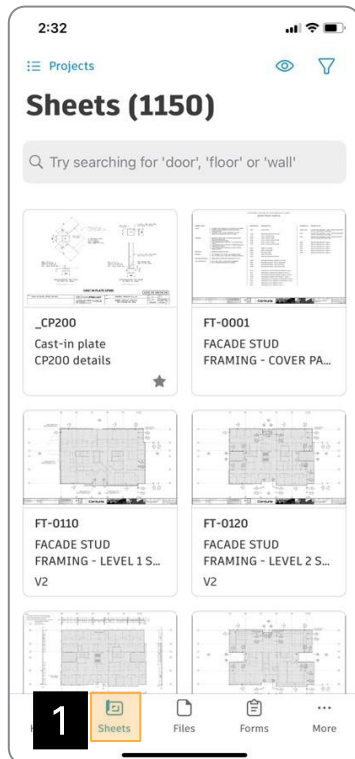
Download latest version automatically



# QUICK NAVIGATION MOBILE 01

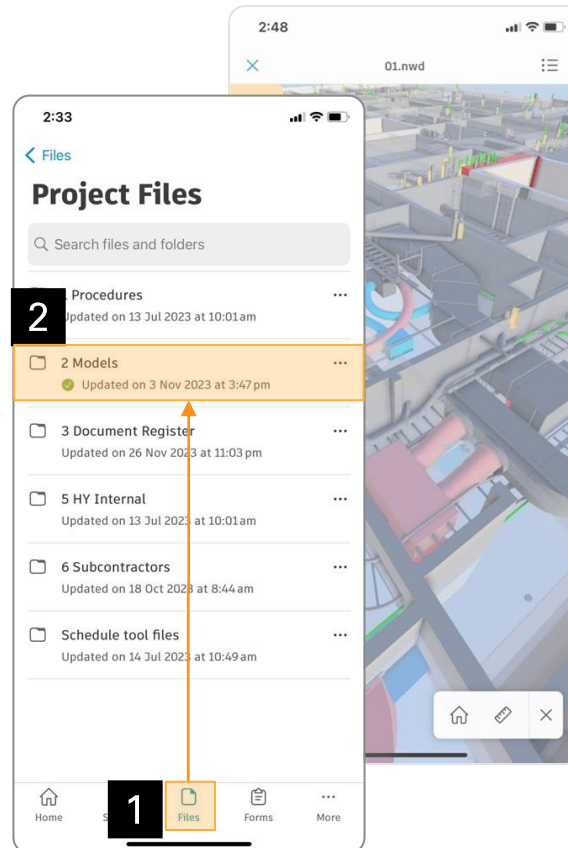
## Drawings

Drawings that have been approved for construction in Aconex will be available in the **Sheets** module and available to all site teams. The latest Aconex drawings will automatically sync with ACC.



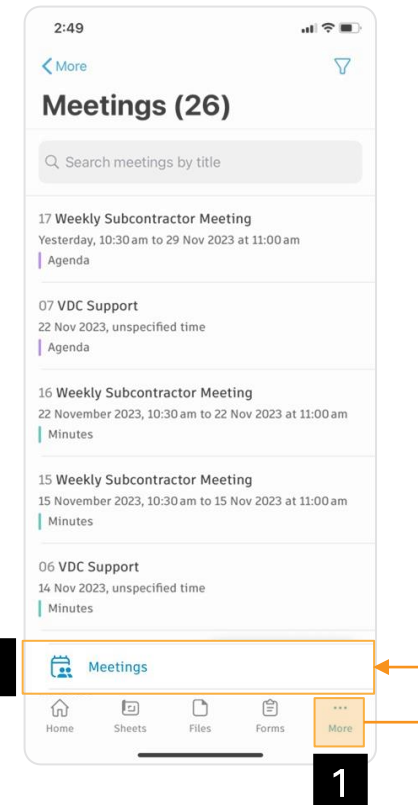
## 3D Models

Current federated models will be available in the **Files** module and available to all site teams in the **Models** folder.



## Meeting Minutes

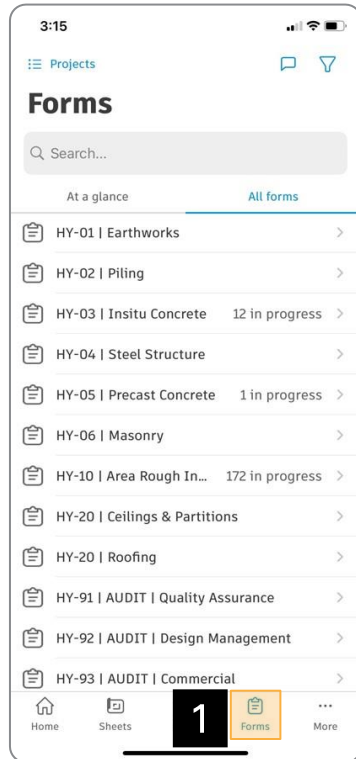
Meeting agendas, minutes & actions will be communicated by the HY team via the **Meetings** module.



# QUICK NAVIGATION MOBILE 02

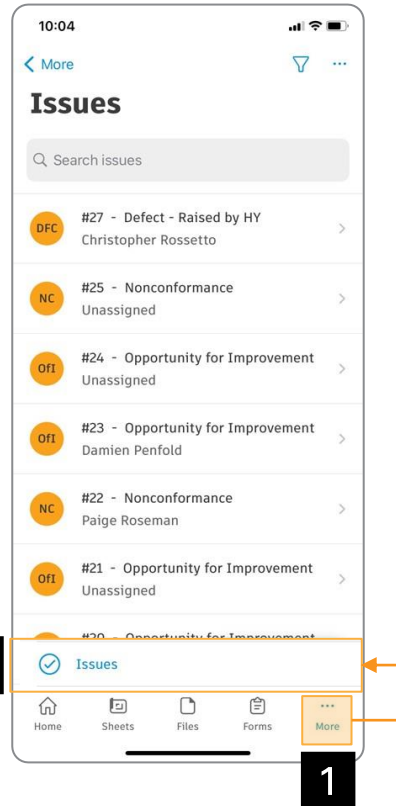
## Quality Reports

All Quality Report Forms raised by HY will be awaiting action in the **Forms** module.



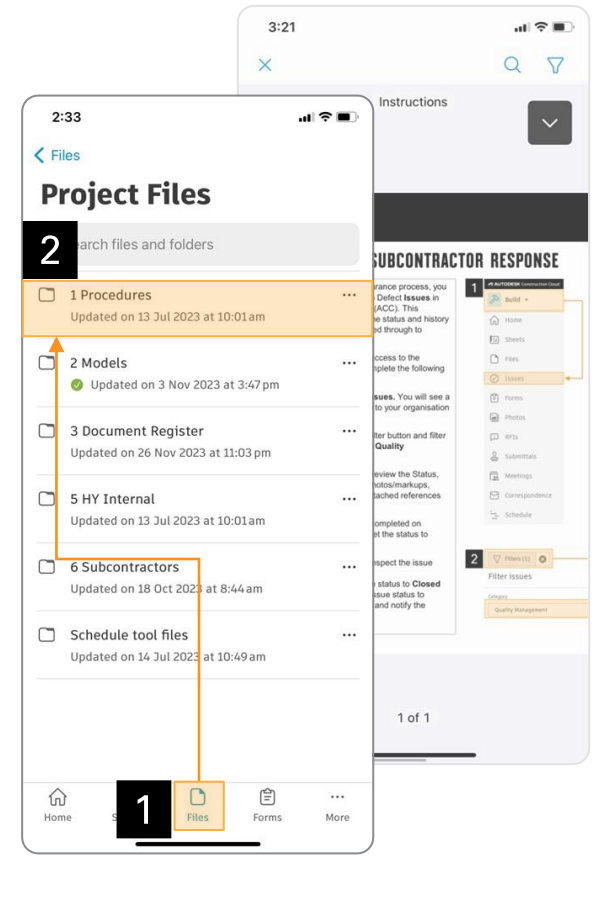
## Defects

All defect issues raised will be awaiting action in the **Issues** module.



## Guides & Procedures

Guides to using ACC (like this one) will be available in the **Files** module and available to all site teams in the **Procedures > ACC** folder.



## GET ACCESS TO AUTODESK CONSTRUCTION CLOUD ON YOUR DEVICE



SCAN ME



Web Browser Login: <https://acc.autodesk.com/projects>