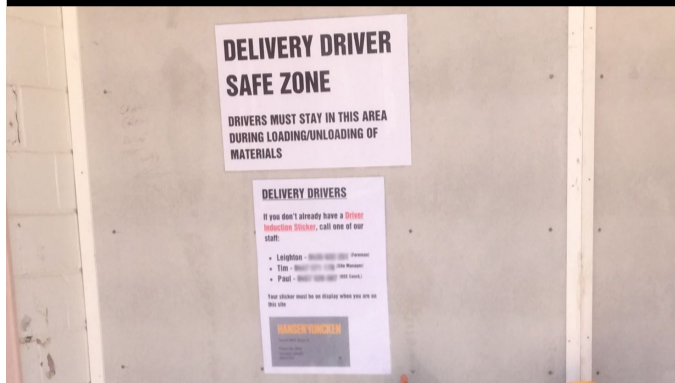


# HYER STANDARDS

## Transport and Deliveries

The Hansen Yuncken HYer Standards provide guidance on the minimum level of compliance expected for high risk activities on all projects.

### Site Establishment



- During Site Establishment, the following is to be considered and reviewed as required throughout the duration of the project:
  - Transport routes into and out of site
  - Designated loading/unloading areas
  - Driver Safe Zones
- The above is to be documented on the Site Layout Plan and the Project Traffic Management Plan

### Delivery Drivers



- All drivers who may be impacted by construction activities are to undergo a Delivery Driver Induction and display the Induction Identifier (sticker, number etc) whilst on the respective site
- Delivery Drivers must have the applicable class vehicle licence, General Induction card (white card), and any applicable HRWLs (i.e. if operating a vehicle loading crane)
- Delivery Drivers are to remain in the Driver Safe Zone during loading/unloading activities unless removing/securing restraints or operating unloading equipment

### Delivery Vehicles



- Delivery vehicles are to be roadworthy and fit for purpose (i.e. suitable for the type, mass, dimension, and configuration of the load it is transporting)
- Tri-Axle Tip Over Axle (TOA) Tippers are prohibited on all HY sites
- HY will record and report any instances of unsafe or defective heavy vehicles to the relevant authorities

### Planning and Scheduling



- Transport and delivery activities must be planned to allow sufficient time for drivers to achieve time frames without breaching speed limits, exceeding workable hours, and for vehicles to be safely loaded/unloaded whilst on site
- Deliveries arriving at site must be coordinated, taking into consideration any project-specific transport/delivery processes

### Loading and Unloading



- Delivery vehicles are to be escorted to and from the designated loading/unloading zone by an inducted person
- Where appropriate, a Loading/Unloading Exclusion Zone (LUEZ) is to be established to prevent unauthorised people and plant from entering the area where loading/unloading activities are being conducted
- The Work at Height and Cranes and Lifting procedures must also be complied with when loading and unloading vehicles

### SWMS and Permits



- A SWMS is required when the method of loading/unloading is considered high risk or where the subcontractor is using their own equipment. The material being unloaded is to be considered (i.e. structural steel, formwork tables)
- Any workers involved in the delivery/loading/unloading activities are to be signed onto the relevant SWMS
- Delivery vehicles or materials handling plant using outriggers require a Plant Setup Permit



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**TRANSPORT AND DELIVERIES  
 PROCEDURE**